



SYRACUSE UNIVERSITY GRADUATE CERTIFICATION OFFICE - GRADUATE SCHOOL

2009-2010 Graduation Dates and Related Processing Deadlines

(Important Actions and Processing Deadlines for Master's and Doctorate Degrees)

Actions required in order to graduate on one of the following graduation dates December 30, 2009 > August 27, 2010	<u>December 30, 2009</u>	<u>May 16, 2010</u>	<u>July 02, 2010</u>	<u>August 27, 2010</u>
1. Enter your Diploma Request date on My Slice in order to receive May Commencement information from The Office of a Special Events and be eligible for the requested graduation date selected by:	November 04, 2009	February 17, 2010	February 17, 2010	February 17, 2010
2. Submit one completed Program of Study form to the Graduate Certification Office @ 107 Steele Hall by:	December 09, 2009	April 21, 2010	June 09, 2010	August 04, 2010

Students defending a Master's Thesis or Doctoral Dissertation have additional deadlines below:

a. Submit a completed and signed Request for Examination form to the Graduate Certification Office @ 107 Steele Hall by:	<u>A COMPLETED AND SIGNED REQUEST FOR EXAMINATION MUST BE SUBMITTED NO LESS THAN THREE WEEKS PRIOR TO THE REQUESTED DEFENSE DATE</u>			
b. All Defense Committee Members, Oral Chairs and Advisors must possess copies of your thesis/dissertation before the proposed defense by:	NO LESS THAN TWO FULL WEEKS PRIOR TO YOUR DEFENSE			
c. In order to ensure processing of your thesis/dissertation the Graduate Certification Office <i>recommends</i> that you submit your final copies by:	December 18, 2009	April 28, 2010	June 16, 2010	August 11, 2010

Doctoral Students who wish to attend the Doctoral Dinner must submit their final documents no less than one week prior to the Doctoral Dinner date. Please plan your defense accordingly and contact the Graduate School if you have any questions @ 315-443-2543.

The Graduate Certification Office is located at 107 Steele Hall, Syracuse, NY 13244 Cathleen Kennedy 315-443-2896 chkenn01@syr.edu